

Application For Employment

(Please Print or Type)

Rural Water District #14

Date _____

Personal Information			
Last Name	First Name	Middle	
Address	City	State	Zip
Phone #	Daytime Phone #	Social Security Number	
Fax #	Email Address	Years lived at present address	
Position for which you are applying _____			
Are you over the age of 18? _____			
Referral Source: Advertisement ___ Friend ___ Relative ___ Walk-in ___ Other _____			
Have you ever been convicted of a felony _____ Yes _____ No. If yes please explain below.			

The following section is to be completed by applicants for an Office Position
Can you type? _____ How many words per minute? _____
How would you rate your computer skills? _____
Please provide computer and software knowledge below: _____

Please list your areas of highest proficiency, special skills or other items that may contribute to your abilities in performing the above mentioned position for which you are applying.

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Employment Information / History

Are you employed at the present time? _____ If yes, please complete the information below.

Employer's Name: _____

Employer's Address: _____

May we contact your current employer? Yes _____ No _____

How long have you been with this employer? _____ Present Salary: _____

If offered a position, when can you report for work? _____

Have you ever been dismissed, or asked to resign from any position? Yes _____ No _____

If yes please explain: _____

Previous Employer	Dates Employed		Work Performed
	From	To	
Address			
Job Title	Hourly Rate/Salary		
	Start	Final	
Supervisor			
Reason for Leaving			
Previous Employer	Dates Employed		Work Performed
	From	To	
Address			
Job Title	Hourly Rate/Salary		
	Start	Final	
Supervisor			
Reason for Leaving			
Previous Employer	Dates Employed		Work Performed
	From	To	
Address			
Job Title	Hourly Rate/Salary		
	Start	Final	
Supervisor			
Reason for Leaving			

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Education:

High School Name _____ From/To _____ Last Yr. Completed _____
College Name _____ From/To _____ Last Yr. Completed _____
Other (Specify type of school) _____

References

Name & Address (Include City,State,Zip)	Phone #	Relationship

At-Will Employment

The relationship between you and Rural Water Dist. 14 is referred to as "employment at will." This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or by Rural Water Dist. 14. No representative of Rural Water Dist. 14 has the authority to enter into any agreement contrary to the foregoing "employment at will" relationship. You understand that your employment is "at will," and that you acknowledge that no oral or written statements or representations regarding your employment can alter your at-will employment status, except for a written statement signed by you and the Rural Water Dist. 14 Board of Directors.

Applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, or the presence of a non-job-related medical condition or handicap.

I certify that all statements made herein and on the enclosed resume are true and correct to the best of my knowledge. I authorize investigation of all statements herein recorded. I release from liability all persons and organizations reporting information required by this application.

Signature

Date